



Policies

Contracted Hours

Unfortunately, the nursery cannot accommodate swapping hours as this affects our child/adult ratios, though flexibility may be available at the managers discretion. You may book extra hours for your child subject to availability within the nursery.

Medication

Prescribed medication can be administered in nursery after 48 hours of being prescribed. Non prescription medication such as Calpol, one 5ml dose may be given at parent / carer consent.

Ongoing medical conditions such as asthma / eczema can be treated in nursery following correct procedures and administration guidelines. A care plan will be developed for your child and will be reviewed regularly.

Security

The nursery is fitted with Bio-Metric finger print recognition on the entrances. Parents / carers and other authorised adults can then enter nursery / open doors using their fingerprint. The nursery also uses a password system when unfamiliar adults collect children from nursery.

Policies

Copies of the setting's policies and procedures are available for you to see at the setting. The setting's policies help us to make sure that the service provided by the setting is a high quality one and that being a member of the setting is an enjoyable and beneficial experience for each child and her/his parents.

The staff and parents of the setting work together to adopt the policies and they all have the opportunity to take part in the annual review of the policies. This review helps us to make sure that the policies are enabling the setting to provide a quality service for its members and the local community.

For further information, to book a 'show around' or to reserve a place – please contact nursery where we will be happy to help (contact details available on front page.)

Many thanks, Jenny Almond and Tracey Gilbertson Manager Directors.